This orientation is not intended to replace formal Planning Department or Albuquerque Police Department training. It was developed specifically as an orientation for new Heritage Hills Neighborhood Association volunteers and Board of Directors. It is based, the APD Neighborhood Association Patrol Training and HHNA Safety Watch procedures. This presentation can be used for either group orientation, one-on-one orientation for patrol or zoning ride-a-long volunteers or as a handout.

The crime data can also easily be updated through the City of Albuquerque web site, cabq.gov, or data for a different neighborhood can be shown.

The HHNA Safety Patrol uses an ACER Tablet with Quick Office Pro to read the HHNA telephone list, HHNA training material and Patrol contact information, and to research current telephone numbers to attempt to contact residents when needed. The patrol bag has a copy of the DEX white page directory which is published annually. www.dexknows.com or www.whitepages.com can also be used with a Smart Phone, mobile hot spot or the HHNA Patrol Tablet to attempt to find more current information, if WI-FI is available. WI-FI at selected patrol members houses are listed on the patrol roster at the front of the Patrol book. Cherry Hills Library and Dennis Chaves Elementary School also have WI-FI that can be turned off when they are closed.

The ACER tablet can be turned on by pressing the silver button on the top left hand of the tablet. The HHNA Patrol Book also contains the ACER User Guide and the Quick
Avoid provocation. Do not confront a person or suspicious vehicle. You have no APD or Code Enforcement authority. Do not chase, apprehend or detain anyone. It is okay to say hello to a person or person’s when you approach them, but do not become confrontational. Do not openly photograph anyone or shine a spotlight or flashlight directly on a person. At night, sweep the area with your lights as you approach. Do not carry weapons of any kind. Call 911 in an emergency. Avoid trouble!

Do use the magnetic SAFETY WATCH signs and also during nighttime patrols use the flashing yellow light.

Do not get out of your vehicle. An exception could be an auto accident or other evident injury.

Keep the patrol details confidential.

Avoid trouble. Be alert. Drive or run away from trouble or drive to a safe spot where you can get help. Keep your cell phone on during your patrol.

Have at least two persons per car, with at least one cell phone and function as a team.
Attitude

• Do not pretend to be an Albuquerque Police Department
• Do not chase, apprehend or detain anyone.
• Avoid provocation.
• Do not challenge, order, demand, confront or threaten anyone.
• Do not shine lights in faces.
• Do not openly photograph anyone.
• Obey traffic laws and do not trespass.
• Avoid trouble.
Avoid Trouble

• Do not drive into it.
• Drive or run away from trouble.
• Be observant.
• Do not carry weapons.
• Be clear headed – No alcohol at least 6 hours prior to patrol
• Maintain communication
• Being followed
  – Drive to safe spot where you can get help.
  – Function as a team.
    • Two persons to a car
Anonymity

- Keep patrol schedules and members confidential.
- **Do call 911 in an emergency or if a crime is in progress.**
New Mexico Criminal Code [30-1-6 NMSA 1978] defines crimes as a felony, misdemeanor or petty misdemeanor. **APD with certain exceptions such as domestic violence, DWI, or bar fights must witness misdemeanors before they can make an arrest.**

The HHNA Safety Patrol tries to contact residents by telephone when a garage door is found open at night. If unable to contact the resident, then calls 242-COPS (242-2677) at the end of the patrol for a non-emergency APD response. **Some neighborhood patrols park in front of houses with open garage doors, turn on a flashing yellow light put on orange reflective vests and knock on the front door to notify the resident that their garage door is open.**
Important Non Emergency Reporting

- Citizen Contact Center Telephone 311 or ABQ311.com *
  - Graffiti Sighting
  - Pothole
  - Abandoned Vehicle
  - Weeds
  - Zoning Code Violations
  - Police Complaint
  - Cruelty to Animals
  - Public Nuisance
  - Street Problem
  - Barking Dog

* Has both iPhone and Android applications

311 calls may be reported anonymously. Many complaints can also be reported online (cabq.gov). You can download a 311 app (abq311) for your Smartphone or tablet at cabq.gov or the Google Play Store. The Citizen Contact Center should provide a tracking number which can be used to track the reported violation and provide a record for building a nuisance abatement complaint if necessary.

Inoperable and abandoned vehicles blocking the sidewalk or parked on public streets are an APD responsibility.

Abandoned or inoperable vehicles parked on private property including driveways are a Code Enforcement Zoning issue. Code Enforcement may issue citations for unauthorized front yard parking or inoperable vehicles parked on private driveways for more than 36 hours. Code Enforcement should coordinate with APD to have inoperable vehicles red tagged and removed if necessary.

The APD Planning Department Liaison is Steve Sink (244-6644). His E-mail is ssink@cabq.gov

If necessary recommend appropriate responsibility to the Citizen Call Center.
Important Non Emergency Reporting Continued

- APD Telephone Reporting Unit (TRU)  768-2030
  M-F 7am-5pm
- Some non Emergency police reports may also be reported online.
  - Lost property
  - Vandalism of a vehicle
  - Theft/Larceny
  - Auto Burglary
  - Telephone harassment
The City of Albuquerque Web Site is an excellent site to check for the latest policies, ordinances, to file online reports, check the neighborhood news, find crime statistics and, review New Mexico State Statues.

The AGIS website has a User Guide. A search by address can be used to determine the applicable zoning, property ownership and to produce either a detailed map showing the lots or an aerial photograph of the property.
Other Helpful Resources

- www.dexknows.com  Reverse Telephone & Address
- www.yahoomaps.com  Photos
- www.google.com  News/photos/maps
- www.bing.com  News/photos/maps
- www.whitepages.com  Reverse Telephone & Address
Dexknows .com or whitepages.com are two web sites that can be used to help identify residents at any address who have a land line..

The name of the occupants of the selected address as well as the names of the listed neighbors are shown. The map can be panned in any direction and zoomed in or out.

This can be used in addition to the Safety Patrol address listing to try and contact the residents of a property. If the occupant cannot be notified APD can be contacted for a non-emergency response if appropriate.
§ 8–5–2–1 INOPERABLE VEHICLE DEFINITION

Any vehicle which for a period of at least three consecutive days, the engine, wheels, tires or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own motor power. A vehicle that is not registered or does not display a current license and validating sticker shall be deemed inoperable.

§ 8–5–2–9 (A) Any inoperable vehicle parked, stored or left or permitted to be parked, stored, or left upon any private property within the city for a period of longer than three consecutive days constitutes a public nuisance. …. Nothing in this section applies to a vehicle in an enclosed building, …..

§ 12–2–2 CRIMINAL TRESPASS

Criminal trespass consists of unlawfully entering or remaining upon the property of another knowing that any consent to enter or remain has been denied or withdrawn by the person or persons lawfully in possession of the premises or after the request or demand to leave the premises by the authorized representative of the person or persons lawfully in possession of the premises.

§ 13–3–1–3 It shall be unlawful for any person to conduct any business solicitation in any location, unless such person is conducting solicitations in a location permitted by §§ 13–3–1–1 et seq.
A vehicle is abandoned if: A vehicle parked on or along any street, alley, or public way and
the vehicle displays no current license plate of validating sticker; or the vehicle is left
unattended on or along any public property, street alley or public way in the same place
for a period of 36 hours without a valid police sticker as defined in division (B) of this
section;
The vehicle is left on private property without the consent of the owner, tenant, or
occupant for a period of 24 hours; or
At a private residence, any vehicle which is not lawfully parked on a driveway for a period
of at least 36 hours
Cargo/Utility trailers of less than 2500 pounds of carrying capacity may be parked in the
side or rear yard.
Any vehicle that is not a noncommercial or recreational vehicle may only be parked on a
temporary basis for providing commercial service incidental to a residential use such as
delivery, repair and utility installation and/or repair. Commercial vehicles have a
GVW>26k #, are designed to transport 16 or more passengers including the driver or are
used in the transportation of hazardous materials which must be placarded under
applicable law.
There are now maximum front yard set back area and width that can be approved for
parking and maneuvering. Parking in other than in any portion of front yard improved
parking and maneuvering areas, is prohibited.
An inoperable vehicle including those on private property without current licenses can be
removed or impounded after due process.

Common Violations
Bold in R-1 & R-LT Zoning Code

- Stopping, Standing or
  Parking Prohibited No
  Signs Required
- Close to Curb Headed
  Forward
- Cargo/Utility Trailer
  Parking
- Front Yard Parking

- § 8–5–1–1
- § 8–5–1–8
- § 14–16–2–6(A)(2)(k)
- § 14–16–2–6(F)
The Albuquerque – Official Website has a User Guide which explains information on an address including zoning, ownership and how to print air photos and maps.

The APD Northeast Area Command is located on at 8201 Osuna RD NE just west of Wyoming. The hours of operation are Monday through Friday 8:00am to 5:00pm.

The telephone number is 823-4455